

St. Paul's School Year 2020-2021

The health and safety of our students and employees remain our top priorities as we continue our commitment to reopen St. Paul's on August 13 for Pre-K and August 17 for Baby Saints and Little Saints. We are dedicated to providing our top-notch St. Paul's education, while implementing the following protocols and procedures in accordance with the guidance issued from the Louisiana Department of Health (LDH), the Louisiana Department of Education (LDOE), and the Centers for Disease Control (CDC). ***Plans may change as these organizations update their guidelines.***

Our plans are made knowing that at any time the situation may change and adjustments may be needed as we respond to new information and guidance.

We have listened to feedback from our virtual learning experience last year, and we have worked throughout the summer to review what went well and what could be improved upon should we need to return to virtual learning. St. Paul's has purchased many more Chromebooks and iPads, switched virtual platforms, and teachers have received training in these new platforms in lower school in order to provide an enhanced virtual classroom should the need arise for a single student or an entire class to isolate at home because of COVID-19. Students will receive training on these devices on day one of school so that even our younger students will be more independent virtual learners. In the event a teacher has to quarantine, the lessons will switch to Google Meet within the classroom.

Because recent COVID-19 numbers are continuing to increase, St. Paul's has decided to offer a **Virtual Option** for the first quarter, with a re-assessment to continue the option each quarter based on need. We hope most of you will choose to be physically on campus as there are so many academic enrichments and social benefits and we feel that we have established a campus that is safe for all students.

If you choose the virtual option, you must let the Head of School know by July 29 so that we can make final preparations. This option is for grades Pre-K – 8th. cschwank@stpauls-lakeview.org

For the Virtual Option:

1. Pre-K and K will use Seesaw digital portfolio tool as their virtual platform. These students will use school issued iPads. Each child will have access to a pre-loaded device with apps specific to the age level.
2. Grades 1-8 will use Google Classroom as their virtual platform. Students in grades 1 – 3 will have school issued Chromebooks for home use with pre-loaded websites and apps specific to their age level. Grades 4-8 have purchased their own devices. These devices will also have some textbooks. Teachers will assign work on Google Classroom and will be available to answer questions.

3. All grade levels will make use of synchronous (live streaming) and asynchronous learning opportunities and Google Meets. How much synchronous (live streaming) can occur will be based on the number of people choosing the virtual option. A teacher will be assigned to the student for individual check-ins.

HEALTH AND SAFETY

Environmental Cleaning and Disinfecting:

1. Every hour we will be cleaning and disinfecting surfaces, bathrooms, and objects frequently touched like doorknobs, sink handles, and countertops. This will be done by custodial staff in higher traffic areas. Teachers and custodial staff will clean table tops and chairs in between student groups. We have included additional custodial staff.
2. We will schedule and follow additional procedures for cleaning and disinfection, including toys.
3. Toys will only be shared among the static group unless they are cleaned and sanitized before and after each group's use.
4. Additional hand sanitizer stations have been added throughout the buildings.
5. We have purchased a rolling sprayer for campus and a fogger for each building. All disinfecting tools will use Disinfectant 32. It is EPA registered and on the approved CDC list.

Healthy Personal Hygiene:

1. Adults will wear masks. Students in third grade and above will be required to wear masks. Students in lower grades may wear masks. Masks should be fitted so that they cover the nose and mouth. Face shields are not a substitute for a mask.
2. Students/staff will engage in hand hygiene at least every 2 hours and at the following times –
 - Arrival and exit of the facility
 - Before and after using outdoor play equipment
 - Before and after eating
 - After using the bathroom

Distancing Measures
<i>Students and teachers/staff will be socially distanced to the maximum extent possible and appropriate to age level according to state and CDC guidelines.</i>
• Signage will be placed throughout buildings as social distancing reminders.
• Protective shields have been installed in front office areas.
• Desks and tables will be separated to maximize physical distancing between students. Desks will be arranged facing the same direction . Unused furniture and items in classrooms shall be removed to allow for extra space.
• Students will report directly to classrooms when they arrive at school.
• Cohorts of students will stay together throughout the day, including lunch, recess, dismissal, and After Care.
• Movement will be minimized as much as possible. We will stagger transitions during the day to limit the number of students in the hallway at one time, and students will use a class designated stairway.
• Playground use will be scheduled .
• The sharing of electronic devices, toys, books, and other games or learning aids shall be avoided when possible and cleaned/disinfected between users.

BEFORE SENDING YOUR CHILD TO SCHOOL...

Take Temperature: • Families are asked to take temperatures of students daily before going to school. If your child has a fever of 100.1 or higher, they should stay home. • Families are encouraged to monitor students for symptoms which may include but are not limited to fever, cough, congestion, shortness of breath, chills, muscle pain, sore throat, new loss of taste/smell, fatigue, headache, nausea/vomiting, and/or diarrhea and seek medical guidance if the child has any symptoms. Students experiencing symptoms should not attend school.

Wash Hands: • Have your child wash his/her hands with soap and water for at least 20 seconds prior to arriving at school. If unable to use soap and water, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

Pack a Mask: • Be sure your child has a mask prior to sending him/her to school. Face coverings are required for 3rd - 8th grade students. Students in Pre-K - 2nd grade are encouraged to wear a mask.

Pack a Water Bottle: • Students must bring a water bottle to refill throughout the day.

DAILY SCHEDULE

Chapel – One class at a time will be scheduled to have in-person chapel, while the rest of the school watches chapel on the screen from their classroom.

Lunch – In many instances lunch will need to be in the classroom. However, some classes may be able to take turns being in O’Ferrall Hall. Purchased lunch will still be available through Pigeon Caterers.

Recess – Students will still receive 2 recesses; however, they will play only in their designated spot with their static group. The designated spots will rotate during the week so that everyone receives a chance, for instance, on the playground equipment. Playground equipment will be cleaned after each static group.

Visitors to campus will be restricted. For example, if your child has forgotten his/her lunch, we will greet you at the door to accept the lunch.

Outside therapists will be allowed. Screening and temperature checks must take place for the therapist and locations may be fewer.

Exposure to COVID-19

The Head of School and School Nurse will work with the Department of Health to determine the appropriate response to each individual case. Because each situation will be different there is not one universal response. If a child tests positive for COVID-19 or must stay home due to exposure, the student may continue learning through the virtual plan explained previously. Below are 3 possible COVID-19 scenarios to give you examples of some possible responses:

COVID-19 SCENARIO RESPONSES:

Parents **will be notified** if/when their student has been in **close contact** (defined as being less than 6 feet apart for 15 minutes or longer) with an individual who is diagnosed presumptive **positive** by medical personnel or test. This notification process is based upon current guidance from the Louisiana Department of Health.

A registered school nurse has joined our staff to help with health and safety decisions.

Students and Staff EXHIBITING COVID-19 SYMPTOMS at school <i>Student or employee exhibits symptoms but has not yet sought medical advice or testing.</i>	
<ul style="list-style-type: none">• School nurse will isolate and assess individual. If contacted, parents are required to pick up the student immediately.• Individual should remain home when awaiting test results and/or medical diagnosis.• School will document who was in close contact (defined as being less than 6 feet apart for 15 minutes or longer) in case individual is diagnosed as positive.<ul style="list-style-type: none">• Individual may return to school after<ul style="list-style-type: none">○ 10 days from the day the symptoms first appeared IF symptoms have improved AND no fever for at least 24 hours without using fever reducing medication<li style="text-align: center;">OR○ a negative test result or documented rule-out for COVID-19 IF symptoms have improved AND no fever for at least 24 hours without using fever-reducing medication.	<p>Requested Documents</p> <p>Negative test result or documented rule-out for COVID-19 required if returning before the mandatory 10-day isolation period.</p>

St. Paul's School Year 2020-2021

Student or staff POSITIVE FOR COVID-19 <i>Student or staff is diagnosed positive for COVID -19</i>	
<ul style="list-style-type: none">• Positive employee or parent of positive student notifies the school immediately of the diagnosis.• School will document who was in close contact (defined as being less than 6 feet apart for 15 minutes or longer) and WILL contact the parents of these students only. <p>Individual with COVID-19 may return to school after 10 days from the day the symptoms first appeared IF symptoms have improved AND no fever for at least 24 hours without using fever reducing medication.</p>	<h3>Requested Documents</h3> <p>Documentation of medical diagnosis/positive testing should be shared upon return to school.</p>

CLOSE CONTACT WITH COVID-19 POSITIVE STUDENT OR EMPLOYEE <i>Student has been in close contact with an individual who is diagnosed presumptive positive by medical personnel or test.</i>	
<ul style="list-style-type: none">• Close contact is defined as being less than 6 feet apart for 15 minutes or longer.• The individual who was in close contact to someone who received a positive diagnosis should not come to school. If the individual who was in close contact is already at school when notified of the diagnosis, the individual will be sent home. Parents are required to pick up the student immediately.• If symptoms are present in contact: Individual may return to school after<ul style="list-style-type: none">○ 10 days from the day the symptoms first appeared IF symptoms have improved AND no fever for at least 24 hours without using fever reducing medicationOR○ A negative test result or documented rule-out for COVID-19 IF symptoms have improved AND no fever for at least 24 hours without using fever reducing medication.	<h3>Requested Documents</h3> <p>If symptomatic, a negative test result is required before returning back to school.</p>