

**FIELD TRIP  
CHAPERONE AGREEMENT FORM**

I, \_\_\_\_\_ parent of \_\_\_\_\_ intend to chaperone one or more field trips for St. Paul’s Episcopal School for grades \_\_\_\_\_ in the \_\_\_\_\_ school year. I have read the following field trip guidelines as outlined for parents below and agree to abide by them.

**I agree to contact the room parent at least 36 hours in advance of the field trip if I intend to drive.**

**I understand that I am responsible for all of the children in my care as well as my own. I agree to take their safety seriously by refraining from cell phone use and by supervising them carefully, especially when getting in and out of my vehicle and while parking.**

- I have given the school a copy of my current driver’s license and current proof of car insurance.
- I agree to abide by the groupings of students in vehicles as worked out by the teachers.
- I understand that I must sign in at the school’s front office at least 15 minutes prior to the field trip.
- I will follow the teacher’s driving directions and not stop on the way to or from the destination.
- I will not buy special treats.
- I will not take siblings.
- I will report any problems immediately to the teacher.
- I will remain with the students after the field trip at school until the teacher arrives.
- I will lock any weapons in the glove box that may be in the vehicle.
- I understand that I should not be under the influence of alcohol or any medication that might impair my ability to ensure the safety of the children.
- I will follow the Louisiana car safety laws (Act #51)
  - Children ages 2-4 must ride in a forward-facing seat with an internal harness if they have outgrown a rear facing seat;
  - Children ages 4-9 must ride in a booster seat secured with a lap belt;
  - Children ages 9-12 can ride without a booster seat if their knees bend over the front edge of the seat; their back is against the seat back and the seat belt crosses their chest and not their neck.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Cell Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Cell Number

\_\_\_\_\_  
Date