

St. Paul's Episcopal School

Gates and Procedures for Drop-Off/Pick-Up

Following COVID-19 safety guidelines to maintain distancing and reduce traffic patterns of cohorts, here are our drop-off and pick-up procedures.

Please review, as your gate may have changed from last year.

Drop off time: between 7:30AM and 7:50AM.

Dismissal: 3:15PM to 3:35PM M-Th, and 2:30PM-2:50PM on Fridays.

Please see the class list for your gate assignment.

A map has also been provided to provide a visual.

Gate #1: Alley/O'Ferrall Hall

Drop-off and pick-up will enter through the alley on Harrison Avenue to the O'Ferrall Hall doors. Traffic will yield and merge with traffic from Gate 2 and exit on Vicksburg.

We ask that you not turn right on French to avoid our families using Gate 4.

Gate #2: Canal Blvd.

Enter from Canal Blvd. Please drive North on Canal Blvd and enter the blacktop gate and proceed between the lower and middle school buildings, heading in the direction of Vicksburg. Middle school teachers will greet students on the left. Lower school teachers will greet students on the right. For Baby Saints, it will be best to have your child's car seat behind the driver's seat. Multi-child families, please have your children sit in the car so they may safely exit on the side of their respective building.

Traffic will yield and merge to the alley traffic and exit on Vicksburg.

We ask that you not turn right on French to avoid our families using Gate 4.

Gate #3: Little Saints Dunn Building

Corner of Vicksburg and French.

Drop-off time: between 7:30AM-8:30AM.

For drop-off, children must be walked to the first door of the Dunn building.

Dismissal: 3:00PM to 3:30PM on M-Th, and 2:15PM-2:45PM on Fridays.

Parents must walk up to the Dunn Building to pick up their child.

Gate #4: French St.

The drop-off and pick-up location is on French St., just past the Dunn Building.

Please drive West on French (towards Canal Blvd.)

On rainy days, a yellow flag will be posted to denote that it is rainy day drop-off / dismissal.

On rainy days, you will drop-off / pick-up at Gate 2.

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Rainy Day Drop-Off and Pick-Up:

Gate 4 will divert to Gate 2. See instructions for Gate 2. All other gates remain the same as non-rainy days.

Children who are walked to school by a parent:

Walk your child(ren) to your assigned gate.

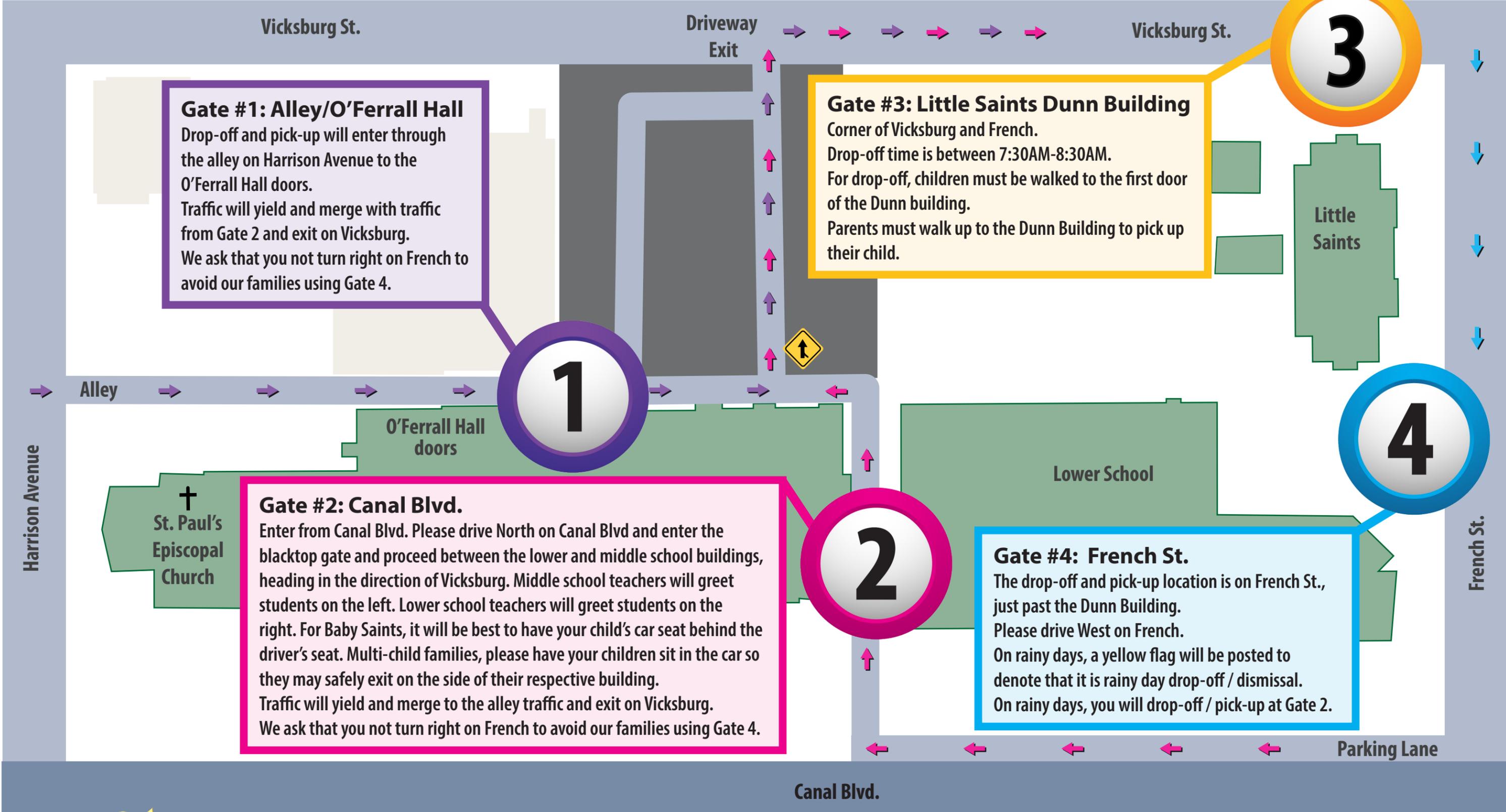
Students who walk to school by themselves:

These students must access the school at the main entrance on Canal Blvd. where the registrar will sign them in.

We know that this process may be slow at first as we work through all of the processes. Please review the map so you understand and can navigate your best route to get to your next destination. Again, thank you for your patience as we implement these necessary safety measures.

Should you have any questions about the drop-off or pick-up procedures, please contact Tiffany Tandecki at ttandecki@stpauls-lakeview.org or 504-488-1319.

St. Paul's Drop-Off and Pick-Up Map



Rainy Day Drop-Off and Pick-Up: Gate 4 will divert to Gate 2. See instructions for Gate 2. All other gates remain the same as non-rainy days.